



First State Bank of Wyoming is an equal opportunity employer. We do not discriminate on the basis of race, religion, national origin, color, age, sex, veteran status, or disability. It is our intention that all applicants be given equal opportunity and that selection decisions be based on job-related factors.

## Employment Application

### Applicant Information

**Full Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
Last First M.I.

**Address:** \_\_\_\_\_  
Street Address Apartment/Unit #  
 \_\_\_\_\_  
City State ZIP Code

Home Phone: (\_\_\_\_) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Alternate Phone: (\_\_\_\_) \_\_\_\_\_ Social Security No: \_\_\_\_\_

Alternate Names/Maiden Name: \_\_\_\_\_

Are you eligible to work in the U.S.?  YES  NO Have you ever worked for this company?  YES  NO

Referral Source:  Unsolicited  Ad  Employee  Referred by: \_\_\_\_\_

Do you have a reliable means of transportation to get to and from work?  YES  NO

Have you ever been convicted of a felony?  YES  NO If yes, explain: \_\_\_\_\_

### Education

**High School:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
 From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?  YES  NO Years Completed: \_\_\_\_\_

**College:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
 From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?  YES  NO Degree: \_\_\_\_\_

**Other:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
 From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate?  YES  NO Degree: \_\_\_\_\_

### Availability

**Position Applied For:** \_\_\_\_\_ **Desired Salary:** \_\_\_\_\_

If employed, do you expect to be engaged in any other additional business or employment outside of our job?  YES  NO

**Occasional Part Time**  **Regular Part Time**  **Full Time**   
 Less than 25 Hours Per workweek. 25+ hours per workweek 38+ hours per workweek

Monday	Possible Hours (6:45a-6:15p)	Available <input type="checkbox"/>	Restrictions: _____
Tuesday	Possible Hours (6:45a-6:15p)	Available <input type="checkbox"/>	Restrictions: _____
Wednesday	Possible Hours (6:45a-6:15p)	Available <input type="checkbox"/>	Restrictions: _____
Thursday	Possible Hours (6:45a-6:15p)	Available <input type="checkbox"/>	Restrictions: _____
Friday	Possible Hours (6:45a-6:15p)	Available <input type="checkbox"/>	Restrictions: _____
Saturday	Possible Hours (6:45a-6:15p)	Available <input type="checkbox"/>	Restrictions: _____

## Previous Employment

**Company:** \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

**Company:** \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

**Company:** \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary: \$ \_\_\_\_\_ Ending Salary: \$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

## References

*Please list three professional references.*

**Full Name:** \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

**Full Name:** \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

**Full Name:** \_\_\_\_\_ Relationship: \_\_\_\_\_

Company: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_

### Training/Experience

What other training do you have that is related to the job for which you are applying? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

What machines or equipment can you operate that are related to the job for which you are applying? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Have you ever been fired from a job or asked to resign?

YES

NO

(If yes, please explain) \_\_\_\_\_

\_\_\_\_\_

### Military Service

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

### Disclaimer and Signature

*I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

*I understand that the employer may request an investigative consumer report from a consumer-reporting agency. This report may include information as to my character, reputation, personal characteristics, and mode of living obtained from interviews with neighbors, friends, former employers, schools, and others. I understand that I have the right to make a written request within a reasonable time of the nature and scope of the investigation.*

*I authorize the investigation of any or all statements contained in this application and also authorize, whether listed or not, any person, school, current employer, past employers and organizations to provide relevant information and opinions that may be useful in making a hiring decision. I release such persons and organizations from any legal liability for making such statements.*

*I understand that if I am extended an offer of employment, it may be conditional upon my successfully passing a complete or partial pre-employment screening process that may include; a drug screen, criminal history screen, credit history screen and/or education confirmation. I consent to the release of any or all records as may be deemed necessary to judge my capability to do the work for which I am applying.*

*I understand that this application, verbal statements by Management, or subsequent employment does not create an express or implied contract of employment nor guarantee employment for any definite period of time. If hired, I understand that I have been hired at the will of the employer and my employment may be terminated at any time, with or without reason or with or without notice.*

*I have read and understand these statements.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_